



# PROJECT ANNUAL REPORT

1<sup>st</sup> January to 31<sup>st</sup> December 2020

## Project Profile

<b>Project Code</b>	AFoCO/012/2019
<b>Project Title</b>	The Registration of Small-Scale Private Forest Plantations
<b>Project Duration</b>	Start date: 1 January 2020 End date: 31 December 2021
<b>Implementing Agency</b>	Cambodia Forestry Administration
<b>Participating Countries</b>	Cambodia
<b>Project Site</b>	Han Chey Mountain in Han Chey commune, Kampong Siem District, Kampong Cham province
<b>Target Area<sup>1</sup></b>	Primary Target Area: Priority 1: Initiating customized reforestation models. Secondary Target Area: Priority 4: Local livelihood improvement through forest-related activities; Priority 5: Strengthening institutional capabilities and resource and regional actions.
<b>Budget and Source of Finance</b>	Total: US\$ <b><u>275,110</u></b> - AFoCO: US\$ <b><u>249,410</u></b> - National budget: US\$ <b><u>25,700</u></b> - Others: US\$ _____ (to be specified)
<b>Annual Budget and Source of Finance</b>	Total: US\$ <b><u>146,797.50</u></b> - AFoCO: US\$ <b><u>132,647.50</u></b> - National budget: US\$ <b><u>14,150.00</u></b> - Others: US\$ _____ (to be specified)

<sup>1</sup> Refer to the list of target areas which is in accordance with the objectives and prevailing strategic plan of AFoCO (provided by the Secretariat).

## Implementing Agency Profile

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## 1. Project Overview

Cambodia's natural forests, which have experienced significant declines in recent decades, have been under the management of the state and, until recently, there has been limited recognition and encouragement associated with the establishment of private forest plantations. This situation has discouraged the private sector, as well as those small-scale farmers who, except for their concerns about ownership claims and user rights, might otherwise have invested in plantation development. There is increasing recognition now of the constraints associated with excessive reliance on funding from the government for reforestation and forest restoration activities, however, that limits the application of those activities to a relatively small proportion of the country's degraded forestlands. Efforts to integrate an interrelated approach into forest landscape restoration activities that would arouse the private sector, small-scale farmers, and financial institutions- the latter of which have heretofore lacked collateral assurances from the government for loan programs - to invest in forest plantations- are increasing. The principal elements of that approach were recently espoused when the country's first Declaration on Private Forests with the avowed aims of promoting public-private-farmer partnerships for establishing small and medium-scale forest plantations and increasing forest cover throughout the country was promulgated. The implementation of that declaration requires an effective enabling environment, however, which would include the establishment of practical guidelines and incentives for confirming tenure and registering small-scale private forest plantations, accompanied by extensive stakeholder consultations and awareness raising campaigns, as well as the piloting of private small- and medium-scale forest plantations.

The project will contribute to the achievement of the objectives and strategic priorities of AFoCO, especially with regard to the objectives established for the period from 2018-2022 of increasing forest cover and improving livelihoods through forestry-related activities. Those two activities will be supported by an enabling environment that will be established through the project to facilitate the development of small-scale private forest plantations. The institutionalization of the enabling environment will expand livelihood opportunities for small-scale farmers, as well.

The overarching Goal of this project is 'To enhance forest cover, increase sustainable livelihood opportunities, reduce degradation of natural forests, and support local development by establishing small-scale, private forest plantations.' Its Main (Development) Objective is 'To initiate the piloting of small-scale private forest plantations and prepare for a succeeding phase of the project in which the rate of establishment of those plantations is increased and its Specific Objective is 'To institutionalize the means to encourage the establishment of sustainable small-scale private forest plantations.' The project has been designed to achieve that Goal and those Objectives by addressing the principal problem of the 'Insufficient development of small-scale private forest plantations.' The underlying causes of that problem include an 'Inadequate Enabling Environment,' resulting from the government's limited commitment and insufficient consideration of stakeholders' perspectives in resource management decision-making processes; and the 'Limited expertise selecting suitable small-scale plantation tree species' that reflects the incomplete information describing the patterns of growth of selected tree species and the imperfect understanding of markets for small-scale forest plantation products.

The implementation of these remedial measures will provide the means for the application of the enabling environment and the comparative assessments of the patterns of growth and market demand in the selection of species to initiate pilot plantations and prepare plans to support the continued establishment of small-scale private forest plantations. That application will require several interrelated actions, which will include an initial step to corroborate that the processes and

procedures that are developed for registering small-scale private forest plantations are consistent with the objectives of national reforestation and forest restoration programs. It will also encompass the strengthening of institutional capacity and expansion of outreach initiatives; the provision of multiple levels of training to prepare private sector entities and small-scale farmers to participate in the establishment of small-scale private forest plantations; and the distribution of 100,000 seedlings of the selected tree species to 65-105 small-scale farmers to initiate the piloting of 375-425 ha of small-scale private forest plantations.

**a) Expected outcome**

The expected outcome of the project is the piloting of 375-425ha of small-scale private forest plantations by 65-105 small-scale farmers that will unleash a process designed to ameliorate the effects of the insufficient development of those plantations and will ultimately result in more forest cover, improved local livelihoods, reduced degradation of natural forests, and increased investment in local development.

**b) Expected outputs**

The project has three expected outputs:

- Output 1: Guidelines and incentives to encourage the establishment of small-scale private forest plantations are developed and endorsed.
- Output 2: Comparative assessments of the patterns of growth and market demand to use in the selection of species to provide in the establishment of small-scale private forest plantations are prepared.
- Output 3: Capacity building and outreach activities to initiate pilot plantations and prepare plans to support the continued establishment of small-scale private forest plantations are provided.

## 2. Implementation Progress

### 2.1 Overall progress and review of performance

Activity No.	Activity	Timeline	Performance Indicators		Percentage Executed	Progress Description
			Baseline	Achieved		
<b>Output 1: Guidelines and incentives to encourage the establishment of small-scale private forest plantations are developed and endorsed.</b>						
A.1.1	Establish a coordination committee to ensure effective implementation of the project in accordance with project-related requirements and regulations.	Jan.-Apr. Oct. and Dec. 2020	<b>A Project Task force Formed on ad-hoc basis</b>		90	<ul style="list-style-type: none"> <li>Project office was established at the Department of Forest Plantations and Private Forest Development.</li> <li>Bank account was opened at the Public Bank PLC.</li> <li>Six Project staff and experts were recruited with clear TORs and approved by FA Director General.</li> <li>Four sets of office equipment (1 desk top computer and 3 notebooks) were procured.</li> <li>The first instalment was arrived on 20 March 2020 and the second instalment on 23 September 2020.</li> <li>A meeting with chief and deputy chiefs of Han Chey commune and member of commune council was held on May 6, 2020 with 11 participants (two women) in attendance to introduce project activities and discuss the need for assessment for seedlings demand by local communities and public institutions.</li> <li>A meeting was organized with officials of the FA Cantonment, Divisions and Triages of Kampong Cham on June 9, 2020 with 17 participants (one female) in attendance to introduce the Registration of Small Scale Private Forest Plantations and project activities especially the distribution of seedlings.</li> </ul>
A.1.2	Conduct a Participatory Rural Appraisal (PRA) and organize extensive consultations with stakeholders to develop appropriate guidelines and incentives to encourage the establishment of small-scale private forest plantations.	Mar.-May and Sep-Nov. 2020	PRA and stakeholder consultations produced and final guidelines drafted	Completion of final drafted guidelines	80	<ul style="list-style-type: none"> <li>Consultation meeting was organized on June 9, 2020 with 17 officials of the FA Cantonment of Kampong Cham and private plantation owners to discuss development of guidelines and incentives for registration of small-scale private forest plantations and secure their feedback.</li> <li>The Development of Guideline on the Registration of Small Scale Private Forest Plantations was completed (first draft).</li> <li>The Department of Forest Plantation Development and Private Forest conducted a meeting on 26 October 2020 to discuss the draft guidelines and incentives for registration of small scale private forest plantations with 20 participants before national consultation</li> </ul>

Activity No.	Activity	Timeline	Performance Indicators		Percentage Executed	Progress Description
			Baseline	Achieved		
						<p>workshop on the guidelines will be held on 26-27 November 2020.</p> <ul style="list-style-type: none"> <li>The Department of Forest Plantation and Private Forest Development conducted a meeting on 21 December 2020 with 20 participants to review and revise the drafted guidelines for registration of small scale private forest plantations based on comments and recommendations and inputs derived from the national consultative workshop.</li> </ul>
A.1.3	Organize national consultative workshops to review and endorse the guidelines and incentives.	July-Nov. 2020	Two consultative workshop organized	One consultative workshop organized	50	<ul style="list-style-type: none"> <li>National Consultation and Extension Workshop on Rules and Guidelines for Private Forest Plantations was organized on 26-27 November 2020 at Phnom Penh Hotel.</li> <li>There were 125 participants (10 females) attending the workshop. They were from FA Cantonments, Divisions and Triages, NGOs, academic Institutions, private sector (investment in forest plantations) and farmers.</li> <li>The objectives of the workshop were to improve understating of participants on Private Forest Rules, and shareknowledge, experiences, technologies, and best practices associated with forest plantations, seeking inputs, comments and recommendations on Guidelines on the registration of private forest plantations.</li> <li>11 presentations were given by project team, Department of Forest Plantations and Private Forest Development, and representatives of companies.</li> <li>Four posters, designed and produced related to procedures, process for the submission of application, verification and assessment and harvesting process, were displayed at the national consultation workshop.</li> <li>The workshop funded by AFoCO was posted on the FA Facebook site to disseminate the drafted guidelines.</li> <li>Inputs and comments from the workshop will be reviewed by the project team in association with the Department of Forest plantations and Private Forest Development and the revision of the guidelines will be made accordingly.</li> </ul>

Activity No.	Activity	Timeline	Performance Indicators		Percentage Executed	Progress Description
			Baseline	Achieved		
						<p><b>Additional suggestion</b></p> <ul style="list-style-type: none"> <li>• The Workshop suggested the guidelines should not only cover only private plantations but also forest plantations planted on economic land concession, public-private partnership plantations on state land and forest plantations on state land under leasing contract.</li> <li>• Provincial Departments of Agriculture, Forestry and Fisheries should be authorised to issue registration certificate for family and small scale of private forest plantations.</li> <li>• The registration of private forest plantations should be conducted in two forms: 1) in the form of plantations and 2) in the form of number of trees.</li> <li>• The registration of private forest plantations should not be conducted associated with national security zone, world heritage sites, conflicting areas and areas under court investigation except there is permission by the government.</li> </ul>
<b>Output 2: Comparative assessments of the patterns of growth and market demand to use in the selection of species to provide in the establishment of small-scale private forest plantations are prepared.</b>						
A.2.1	Evaluate the patterns of growth and potential impacts on the environment of a preliminary selection of indigenous and introduced fast-growing trees from which the species that will be selected to establish small-scale private forest plantations will be determined.	July-Nov. 2020	Assessment report produced.	Assessment report has been prepared	30	<ul style="list-style-type: none"> <li>• A visit to project area was conducted to assess status of current natural forest and forest plantations, especially occurrence of tree species in natural forest and tree species planted in forest plantations.</li> <li>• Identified and selected potential species for seedling distribution.</li> <li>• Literature has been reviewed associated with patterns of growth of indigenous and fast-growing trees.</li> </ul>
A.2.2	Review the current consumption patterns in local, national, and regional markets of the preliminary selection of tree species.	Aug.-Dec. 2020	Literature review paper produced	Review paper have been prepared	40	<ul style="list-style-type: none"> <li>• Literature and statistical data have been collected and reviewed associated with the current consumption patterns in local, national, and regional markets of 15 preliminary selection of tree species.</li> </ul>
A.2.3	Evaluate the competitive advantages associated with the patterns of growth and potential impacts on the	Oct.-Dec. 2020	Evaluation report produced	Evaluation reported have been prepared	30	<ul style="list-style-type: none"> <li>• Literature reviews have been done associated with preliminarily selected 15 tree species.</li> </ul>

Activity No.	Activity	Timeline	Performance Indicators		Percentage Executed	Progress Description
			Baseline	Achieved		
	environment, as well as on market demand, of the preliminary selection of tree species.					
<b>Output 3: Capacity building and outreach activities to initiate pilot plantations and prepare plans to support the continued establishment of small-scale private forest plantations are provided.</b>						
A.3.1	Incorporate measures to ensure that processes and procedures for confirming tenure through the registration of small-scale private forest plantations are consistent with the objectives of national reforestation and forest restoration programs.	Oct.-Dec. 2020	Comments and recommendations through stakeholder consultations	A number of Comments and recommendation gathered from workshop and meetings	90	The Consultation Workshop organised on 26-27 November 2020 discussed criteria and conditions of land qualified for the registration of private forest plantations: <ul style="list-style-type: none"> <li>Land ownership with land titles and Land with no conflicts.</li> <li>Land with land certificates recognised by District Land Management Office and Land with leasing contract or additional land titling.</li> </ul>
A.3.2	Organize and deliver multiple levels of training to prepare private sector entities and small-scale farmers to participate in the establishment of small-scale private forest plantations.	Aug.-Dec. 2020	Three training conducted	One training organized	35	The Consultation and Extension Workshop on Guidelines improved participants with: <ul style="list-style-type: none"> <li>More clearly understanding of Private Forest Rules issued by MAFF in 2017.</li> <li>Gained knowledge, experiences, technologies, best practices associated with investment in forest plantations and wood-based processing enterprises.</li> <li>Improved knowledge of process and procedures for the registration of private forests ranging from submission of application form to issuance of registration certificate.</li> <li>Understanding incentives for the registration of private forest plantations with establishment and harvesting of forest plantations.</li> </ul>
A.3.3	Procure and distribute 100,000 seedlings of suitable tree species, determined in consultation with local communities, to small-scale farmers for the initial piloting of the program to establish small-scale private forest plantations.	<ul style="list-style-type: none"> <li>Feb.-Dec. 2020</li> </ul>	70,000 seedlings distributed	80,000 seedlings distributed	114	<ul style="list-style-type: none"> <li>Procurement contract for supplying 100,000 (year1=70,000 and year2=30,000) seedlings signed</li> <li>Assessment of demand for seedlings by local communities and public institutions were conducted in 16 communes in Kampong Siem, Stung Trang, and Chamkar Leu districts, Kampong Cham province.</li> <li>80,000 seedlings have been distributed to 2,102 families and public institutions for planting on their private land and in gardens in 16 communes. The extension of project target site from 1 commune in one</li> </ul>

Activity No.	Activity	Timeline	Performance Indicators		Percentage Executed	Progress Description
			Baseline	Achieved		
						<p>district to 16 communes in 3 districts and from 350 farmers/families to 2,102 families and public institutions were in no extra cost to the project.</p> <ul style="list-style-type: none"> <li>• The project team participated in the planting of seedlings on private land with monks in partnership with private farmers in Hanchey commune, Kampong Siem district.</li> <li>• The project team celebrated Arbor Day, 9 July 2020 in collaboration with FA division in Stung Trang district, Kampong Cham province.</li> <li>• 19 tree species including 4 of fruits trees species were distributed.</li> <li>• The activities of the distribution of seedlings by the project have been posted on FA's Facebook site to disseminate the project's forest restoration activities.</li> <li>• The project team has conducted spot checks of distributed seedlings of various species and fruit trees to local communities in 13 communes in collaboration with communes and villages chief especially native species to confirm the planting of seedlings distributed.</li> </ul>
A3.4	Prepare proposals to secure sufficient funding from other sources to implement a succeeding phase of the project to establish small-scale private forest plantations.	(ad hoc)	At least one project proposal developed	One concept note has been submitted to AFoCO.	30	<ul style="list-style-type: none"> <li>• Participated in the Technical Meeting on the development of AFoCO regional projects vis-à-vis priority forestry programs organized by AFoCO on 10 December 2020 via Zoom.</li> <li>• An Informal discussion with Thailand and Lao was organized to prepare proposal related to peace forest to secure funding for joint implementation of the project.</li> <li>• The project team has reported the progress of the implementation of the project during the 6<sup>th</sup> Meeting of Cambodia-Korea Forestry Cooperative Committee virtual zoom call meeting with KFS held on 17 July 2020.</li> </ul>

## 2.2 Key decisions of PSC

Main issues	Description	Follow-up actions
Auditing	In accordance with the Project Document, the project will have two times of audit which complicate the implementation. One time auditing covering whole period will be conducted at the end of the project.	<ul style="list-style-type: none"> <li>• PIP associated with auditing will be revised accordingly to reflect the decision.</li> <li>• The project team will prepare necessary documents for audit at the end of the project.</li> </ul>
Survival rate of seedlings	Following the distribution of seedlings to local communities and public institutions, field monitoring will be conducted to assess survival rate of distributed seedlings planted and to reflect real situation on the ground.	<ul style="list-style-type: none"> <li>• Sub-activity of field monitoring on survival rate of seedlings distributed will be inserted in A3.3 in the project document.</li> <li>• The project team will continue to monitor survival rate of distributed seedlings on the ground in 16 communes.</li> </ul>
PIP and logical framework	The PIP and Project Logical Framework have been updated and enhanced since the project inception meetings on 12 February and 22 September 2020 used as the baseline information for Project monitoring until the end of the project.	The project team continue to use and implement project activities based on enhanced PIP and Project Logical Framework to monitor the project financially and physically. In this regard, mid-year and annual report in 2021 will be produced using enhanced PIP format.
Remaining fund	The implementation of a number of activities of the project will probably be completed by saving some allocated fund.	The propose project no-cost extension for supporting the implementation of some projects activities will be proposed/summitted prior to next Project Steering Committee Meeting for approval (after submission of Mid-Year 2021 report to AFoCO Secretariat).
Project area	The project area covers only one commune of Hanchey in Kampong Siem district which is not able to accommodate 100,000 seedlings.	<ul style="list-style-type: none"> <li>• The project area is expanded to cover 16 communes in three districts in Kampong Cham province to accommodate 100,000 seedlings. The project team continues to implement project activities in 16 communes in 2021.</li> <li>• The expansion of project target site from 1 commune in one district to 16 communes in 3 districts and from 350 farmers/families to 2,102 families and public institutions were in no extra cost to the project.</li> </ul>

## 3. Issues & Lessons Learned

Description of Issues	Actions Taken and Lessons Learned
Covid-19 outbreak hinders meetings with stakeholders and local communities, trainings, consultations and workshops, as well as general	<ul style="list-style-type: none"> <li>• The project team is flexible to address a number of activities hindered by Covid-19 especially activities related to meetings with local communities and</li> </ul>

Description of Issues	Actions Taken and Lessons Learned
<p>travel to Kampong Cham province and the project area and slows down some activities.</p>	<p>stakeholders by conducting meetings separately to avoid mass gathering.</p> <ul style="list-style-type: none"> <li>• Covid-19 fluctuates in Cambodia. The outbreak of Covid-19 pandemic might hinder activities related to meetings and discussions with local communities and other stakeholders. There is no delay in the implementation of the project, but activities related to Project Steering Committee meeting, meetings and consultations with the local community and other stakeholders have been postponed as we implement social distancing. However, COVID-19 pandemic outbreak is unpredictable, in Cambodia, although various measures recommended by WHO and government have been taken and implemented to prevent the spreading of the COVID-19 pandemic.</li> </ul>
<ul style="list-style-type: none"> <li>• The Project area is not large enough to accommodate the distribution of 100,000 seedlings to local communities, public institutions and private landowners.</li> <li>• The majority of families in the project area owns small agricultural and residential land.</li> <li>• Land in the project area is fertile for agriculture crops.</li> <li>• Public institutions (pagodas and school) own larger land.</li> </ul>	<ul style="list-style-type: none"> <li>• Expanded the project area from one commune to 16 communes covering three districts (Kampong Siem and Stueng Trang and Chamkar Leu, Kampong Cham province).</li> <li>• Community households cannot convert their land into forest plantations. Instead, they prefer to plant trees at their home gardens and as living fences.</li> <li>• Majority of households prefer fruit trees while the public institutions like native trees.</li> <li>• In general, local communities and public institutions participated actively in planting of trees.</li> </ul>

#### 4. Outcome and impact of project activities

The project has distributed more than 80,000 seedlings (cover around 250-300ha of Agro-forestry plantations) to 2,102 households, and public institutions, for planting on their private land and in their home gardens in 16 communes, three districts in Kampong Cham province in 2020. However, plantations established by households and public institutions are still in early stage to see impact associated with more forest cover, local livelihood improvement, and increases in investment in local development.

#### 5. Conclusion and recommendation

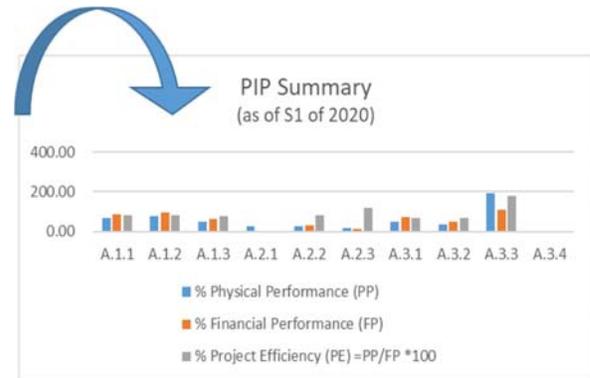
##### Conclusion

The progress towards the achievement of annual target is on schedule with two activities ahead of annual timeline and most of the remaining activities having achieved more than 50%. The Guidelines for the Registration of small scale private forest plantations is in final draft following extensive consultations with stakeholders. The Guidelines is expected to be submitted to Director General of The Forestry Administration for review and approval in early 2021. Moreover, 80,000 seedlings have been distributed to local communities and public institutions as part of incentives provided by the project.

In general, the implementation of the project has achieved annual target of 2020 as detailed in the 2020 work plan. Commune authorities and local communities participated actively and support the distribution of the seedlings by the project.

**PIP Summary:**

	% Physical Performance (PP)	% Financial Performance (FP)	% Project Efficiency (PE) =PP/FP *100
A.1.1	68.75	84.48	81.38
A.1.2	75.00	93.18	80.49
A.1.3	50.00	63.60	78.62
A.2.1	25.00	0.00	#DIV/0!
A.2.2	25.00	30.18	82.84
A.2.3	15.00	12.54	119.58
A.3.1	50.00	74.36	67.24
A.3.2	33.33	48.67	68.48
A.3.3	192.82	108.77	177.27
A.3.4	0.00	0.00	0.00



[Note: The PIP Summary shows that, there was a financial restriction related to implementation schedule of project activities and budget plan (planned and unplanned during the reporting period). For examples:

- a). The A 2.1 and A 3.4 were planned not to do in both the workplan and budget plan over the course of the reporting period (year 2020), but the IA has still been working on these activities during the reporting period; thus, the budget of these activities that were planned to use in year2 should be allowed to use in year1 as referred back as output-based financial flexibility;
- b). The A3.3 was planned in the work plan and budget plan to implement both in the reporting period (year1: 2020) and in year 2 (Year2: 2021). Although the IA has delivered this activity by end of year1 (combined year1 and Year2 planned activities), it was restricted to use unplanned budget (budget for year2) for this respective activity (if we do, the budget line for this activity will be minus leading to an Error of Project Efficiency (PE))].

**Recommendation**

- Auditing of the project have to be conducted one time for whole project rather than two times as stated in the project document.
- Monitoring of distributed seedlings on the ground should be carried out to assess the survival rate of planted seedlings by local communities and this field monitoring have to be included in A3.3.
- Project fund used to implement activities should not be restricted to specific project activity, though it should be flexible to output-based and to cover other activities to speed up and optimize the implementation of the project’s planned activities as much possible and feasible.
- The project no-cost extension (in case there will be remaining project fund) for supporting the implementation of some project activities will be proposed/submitted prior the next Project Steering Committee Meeting for approval.

**6. Photo records**

Photos of the implementation of project activities are attached with this report separately.

Link for project photos

**Forestry Administration’s Facebook:**

Posting 1: (Facebook link: <https://www.facebook.com/518053771669895/posts/1812908378851088/>)

Posting 2: (Facebook link: <https://www.facebook.com/518053771669895/posts/1818450098296916/>)

Posting 3: (Facebook link: <https://www.facebook.com/518053771669895/posts/1819680104840582/>)

- Posting 4: (Facebook link: <https://www.facebook.com/518053771669895/posts/1827257160749543/>)
- Posting 5: (Facebook link: <https://www.facebook.com/518053771669895/posts/1839562989518960/>)
- Posting 6: (Facebook link: <https://www.facebook.com/518053771669895/posts/1840137856128140/>)
- Posting 7: (Facebook link: <https://www.facebook.com/518053771669895/posts/1840215606120365/>)
- Posting 8: (Facebook link: <https://www.facebook.com/518053771669895/posts/1840274256114500/>)
- Posting 9: (Facebook link: <https://www.facebook.com/518053771669895/posts/1841981885943737/>)
- Posting 10: (Facebook link: <https://www.facebook.com/518053771669895/posts/1846112375530688/>)
- Posting 11: (Facebook link: <https://www.facebook.com/518053771669895/posts/1847062745435651/>)
- Posting 12: (Facebook link: <https://www.facebook.com/518053771669895/posts/1850852155056710/>)
- Posting 13: (Facebook link: <https://www.facebook.com/518053771669895/posts/1861010814040844/>)
- Posting 14: (Facebook link: <https://www.facebook.com/518053771669895/posts/1865807866894472/>)
- Posting 15: (Facebook link: <https://web.facebook.com/fa.maff.gov.kh/posts/1889326964542562>)

#### Google Drive:

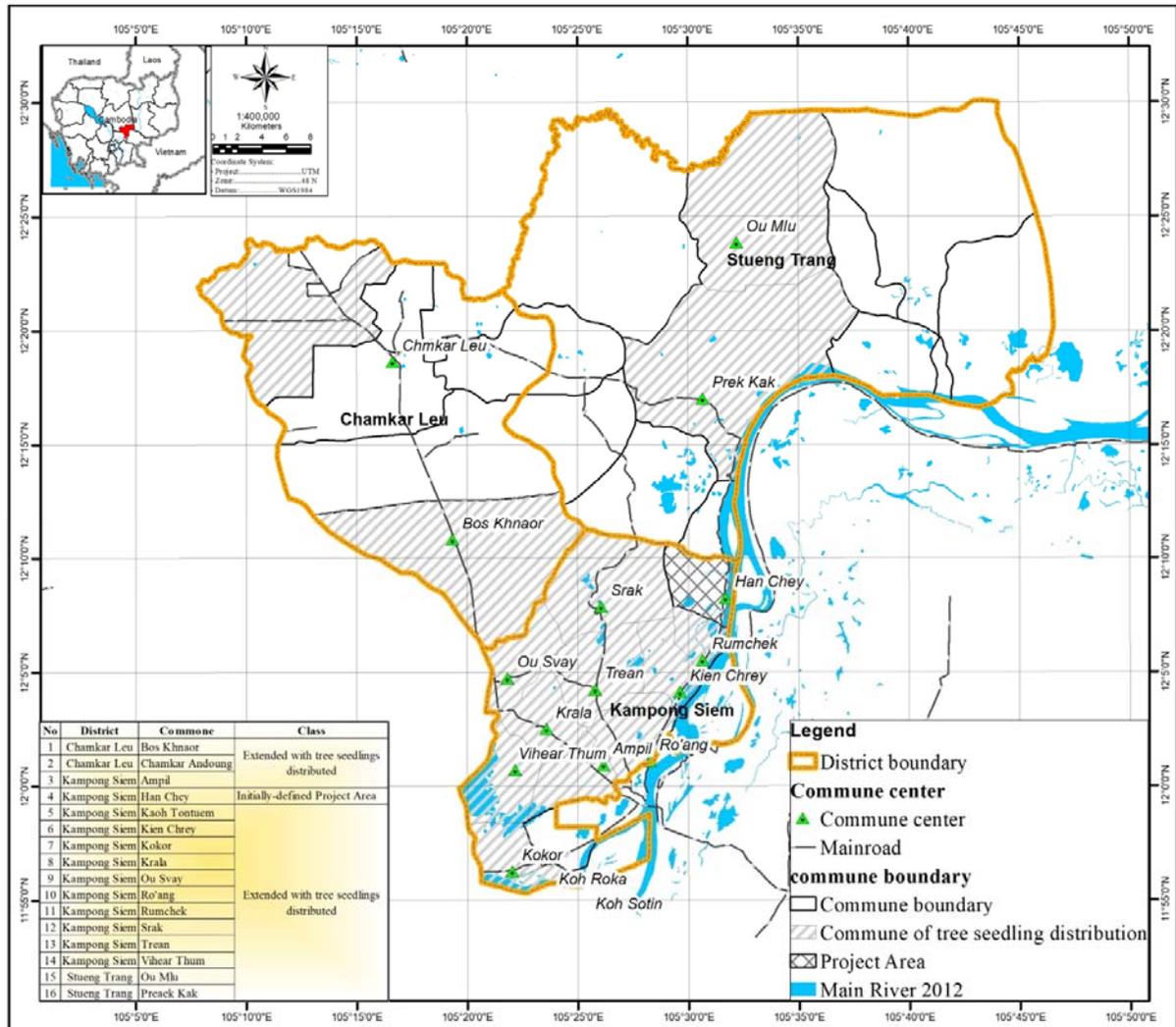
- Posting 1: <https://drive.google.com/drive/folders/1B--9JMzSHk5CYEPIiTXZToWSkVFbCZwi?usp=sharing>
- Posting 2: [https://drive.google.com/drive/folders/1jM0COW\\_gTvst6im2T9AeWi9-Ospn43eq?usp=sharing](https://drive.google.com/drive/folders/1jM0COW_gTvst6im2T9AeWi9-Ospn43eq?usp=sharing)
- Posting 3: [https://drive.google.com/drive/folders/1bnmFfEUeGfY2JOvtXWT42CrrvE7Udn7\\_?usp=sharing](https://drive.google.com/drive/folders/1bnmFfEUeGfY2JOvtXWT42CrrvE7Udn7_?usp=sharing)
- Posting 4: <https://drive.google.com/drive/folders/1Xi2sK-htwHej-WP-MDcMh-Xeij9AWIeu?usp=sharing>
- Posting 5: <https://drive.google.com/drive/folders/10uCx3mZjo0xV1OkVCg6BMSjABlIGXE-2?usp=sharing>
- Posting 6: [https://drive.google.com/drive/folders/1nOv50qwCox1SEP3EmWLgvpbJauvWYhz\\_?usp=sharing](https://drive.google.com/drive/folders/1nOv50qwCox1SEP3EmWLgvpbJauvWYhz_?usp=sharing)
- Posting 7: <https://drive.google.com/drive/folders/1TLjoMMpgwx7ySqXIKtrbFwHvbmsqEjpy?usp=sharing>
- Posting 8: [https://drive.google.com/drive/folders/1\\_Xqd4AWRq4lBemKIHMXXKucqikK8TYiQ5?usp=sharing](https://drive.google.com/drive/folders/1_Xqd4AWRq4lBemKIHMXXKucqikK8TYiQ5?usp=sharing)
- Posting 9: <https://drive.google.com/drive/folders/1SjgZ0SEgOdiRnR29MICqwb9amTL-YnA?usp=sharing>
- Posting 10: <https://drive.google.com/drive/folders/1G0FbNLxFYWodw89OTTVPKn7IIAPIIxmE?usp=sharing>
- Posting 11: <https://drive.google.com/drive/folders/1YqEchivXewKmQD9V6Vrq8SnOhVYXX5pq?usp=sharing>
- Posting 12: [https://drive.google.com/drive/folders/1jG9xa7aZGbIYDTHrWaA2pR7\\_d4Ax31v5?usp=sharing](https://drive.google.com/drive/folders/1jG9xa7aZGbIYDTHrWaA2pR7_d4Ax31v5?usp=sharing)
- Posting 13: [https://drive.google.com/drive/folders/1AwYn5beq\\_giab4Z3DEFegPR5RjlxikhV?usp=sharing](https://drive.google.com/drive/folders/1AwYn5beq_giab4Z3DEFegPR5RjlxikhV?usp=sharing)
- Posting 14: <https://drive.google.com/drive/folders/12nRb8LTmFkUI9gDoU-54xMygWdfl5-wB?usp=sharing>
- Posting 15: [https://drive.google.com/drive/folders/1GDKTOxw4R62lgs1S3NYsZ\\_HgZd2gKanX?usp=sharing](https://drive.google.com/drive/folders/1GDKTOxw4R62lgs1S3NYsZ_HgZd2gKanX?usp=sharing)

## 7. Appendices

### Appendix1:

#### 1.1 Updates on the project map

### 2. Map of distribution of seedlings in 16 communes



### 1.2 Updates on the capacity development activities (training/meetings/workshops)

Outputs/ Activities	2020			Main Target
	Total number	Achieved		
		Male	Female	
A1.1 (Stakeholder meetings)	28	25	3	Inform the project and discuss the status of forest plantations and distribution and planting of tree seedlings.
A1.2 (Meetings)	57	50	7	Review and revise Guidelines for the Registration of Small-Scale Private Plantations.
A1.3, A3.1 and A3.2 (Consultation workshop)	125	115	10	Consultation on Guidelines for the Registration of Small-Scale Private Plantations and extension of Private Forest Rules, I improve knowledge and capacity of participants and process and procedure for confirming tenure.
A2.1 and A3.3 (Meetings)	90	82	8	Assess seedlings demand and species preference by local households and public institutions.

### 1.3 Updates on the advocacy materials

	Inventory code	Type	Title	Number	Year	Language	Submission to the Secretariat
1		Audio-visual presentation	Progress of the implementation of the Registration of Small Scale Private Forest Plantations Annual progress report and Annual Progress Report	2	2020	Khmer and English	Annual Progress Report
2		News articles	Distribution of seedlings in 16 communes, Consultation Workshop on Guidelines for the Registration of Private Forest Plantations were posted on FA's Facebook and progress of Registration of Small Scale Private Plantations (Draft article submitted for publication in FA's Forestry and Wildlife Magazine)	15	2020	Khmer	No
3		Brochure					
4		Manual	Drafted Guideline on the Registration of Private Forest Plantations	1	2020	Khmer	No
5		Research article					
...		Proceedings					
		Others...					

#### 1.4 Updates on the procurement status

No.	Inventory code	List (model description)	Plan	Actual	Location	Remarks
1	FA-AFoCO/012/2019 Laptop ASUS-V128-10/001	ASUS ROG G531GT	1	1	Department of Private Forest and Forest Plantation/FA	Mr. Say Sinly
2	FA-AFoCO/012/2019 Laptop ASUS-A304-4/002	ASUS A442U		1	Department of Private Forest and Forest Plantation/FA	Ms. Lim Sopheap
3	FA-AFoCO/012/2019 Laptop Dell TH182-51/003	Dell Inspiron 5570 (Touch)	1	1	Department of Private Forest and Forest Plantation/FA	Mr. Kong Kongkea
4	FA-AFoCO/012/2019 Desktop Dell Optiplex/004	Dell All in one 9030		1	Department of Private Forest and Forest Plantation/FA	Mr. Chomg Tol

Note: The project budgeted to procure 1 desktop and 1 notebook computer, but a need for project work, the IA procured 1 desktop and 3 notebooks computers with same total amount of approved budget.

## Appendix 2 Annual Financial Report

### Appendix 2 A: Project Cash Flow Statement

Implementing country: Cambodia

Timeline: Quarters I&IV- 2020

Planned budget for the reporting  
quarter: USD

Period ending on: 31 December 2020

No.	Content	Amount (USD)	Remarks
<b>1</b>	<b>CASH IN</b>	<b>132,647.50</b>	Current Received 132,637.50
1.1	Cash leftover from the last year	0.00	
1.2	Funds received	132,637.50	Fund Transfer Q1& Q4 2020
1.3	Others	10.00	Bank transfer charge and bank service charge on AFoCO Secretariat side (Korea).
<b>2</b>	<b>CASH OUT</b>	<b>107,029.39</b>	
2.1	Implemented activities	106,896.75	
2.2	Bank charge	132.64	Bank transfer charge and bank service charge on IA side (Cambodia)
<b>3</b>	<b>BALANCE</b>	<b>25,618.11</b>	

## Appendix 2 B: Budget Expenditure Statement in Quarters I & IV-2020

"The Registration of Small-Scale Private Forest Plantations in Cambodia"

No.	Activity list	Planned budget			Received budget* (*same as the latest budget plan)			Expenditures			Balance (3)= (1)-(2)	Disbursement rate (%) (4)=(2)/(1)*100	Remark
		TOTAL BUDGET	Carryover	2020 Annual Budget (USD)	Total (1)	Sum of previous quarters	Current quarter	Total (2)	Sum of previous quarters	Current quarter			
	<b>TOTAL OPERATIONAL BUDGET(1)+(2)</b>	<b>275,110.00</b>	<b>0.00</b>	<b>146,797.50</b>	<b>148,747.50</b>	<b>57,098.33</b>	<b>91,649.17</b>	<b>123,129.39</b>	<b>49,003.75</b>	<b>74,125.64</b>	<b>25,618.11</b>	<b>82.78%</b>	
	<b>AFOCO TOTAL BUDGET</b>	<b>249,410.00</b>	<b>0.00</b>	<b>132,647.50</b>	<b>132,647.50</b>	<b>47,748.33</b>	<b>84,899.17</b>	<b>107,029.39</b>	<b>39,653.75</b>	<b>67,375.64</b>	<b>25,618.11</b>	<b>80.69%</b>	
	<b>Output 1: Guidelines and incentives to encourage the establishment of small-scale private forest plantations are developed and endorsed.</b>	<b>88,990.00</b>	<b>-</b>	<b>47,820.00</b>	<b>47,820.00</b>	<b>17,248.33</b>	<b>30,571.67</b>	<b>36,814.39</b>	<b>14,653.75</b>	<b>22,160.64</b>	<b>11,005.61</b>	<b>76.99%</b>	
A 1.1	Establish a coordination structure to ensure effective implementation of the project in accordance with project-related requirements and regulations.	20,300.00		14,725.00	14,725.00	9,108.33	5,616.67	10,950.64	7,648.75	3,301.89	3,774.36	74.37%	
A 1.2	Conduct a Participatory Rural Appraisal (PRA) and organize extensive consultations with stakeholders to develop appropriate guidelines and incentives to encourage the establishment of small-scale private forest plantations.	32,560.00		16,280.00	16,280.00	8,140.00	8,140.00	15,170.00	7,005.00	8,165.00	1,110.00	93.18%	
A 1.3	Organize national consultative workshops to review and endorse the guidelines and incentives.	36,130.00		16,815.00	16,815.00	0.00	16,815.00	10,693.75	0.00	10,693.75	6,121.25	63.60%	
	<b>Output 2: Field assessment of wood-based demand to use in the selection of species to provide in the establishment of small-scale private forest plantations are undertaken.</b>	<b>48,205.00</b>	<b>-</b>	<b>18,282.50</b>	<b>18,282.50</b>	<b>-</b>	<b>18,282.50</b>	<b>5,350.00</b>	<b>-</b>	<b>5,350.00</b>	<b>12,932.50</b>	<b>29.26%</b>	
A 2.1	Evaluate the patterns of growth and potential impacts on the environment of a preliminary selection of indigenous and introduced fast-growing trees from which the species that will be selected to establish small-scale private forest plantations will be determined.	10,615.00		-	0.00	-	0.00	845.00	-	845.00	(845.00)	#DIV/0!	
A 2.2	Review the current consumption patterns in local, national, and regional markets of the preliminary selection of tree species.	25,085.00		12,542.50	12,542.50	-	12,542.50	3,785.00	-	3,785.00	8,757.50	30.18%	
A 2.3	Evaluate the competitive advantages associated with the patterns of growth and potential impacts on the environment, as well as on market demand, of the preliminary selection of tree species.	12,505.00		5,740.00	5,740.00	-	5,740.00	720.00	-	720.00	5,020.00	12.54%	

No.	Activity list	Planned budget			Received budget* (*same as the latest budget plan)			Expenditures			Balance (3)= (1)-(2)	Disbursement rate (%) (4)=(2)/(1)*100	Remark
		TOTAL BUDGET	Carryover	2020 Annual Budget (USD)	Total (1)	Sum of previous quarters	Current quarter	Total (2)	Sum of previous quarters	Current quarter			
<b>Output 3: Capacity building and outreach activities to initiate pilot plantations and prepare plans to support the continued establishment of small-scale private forest plantations are provided.</b>		<b>112,215.00</b>	<b>-</b>	<b>66,545.00</b>	<b>66,545.00</b>	<b>30,500.00</b>	<b>36,045.00</b>	<b>64,865.00</b>	<b>25,000.00</b>	<b>39,865.00</b>	<b>1,680.00</b>	<b>97.48%</b>	
A 3.1	Incorporate measures to ensure that processes and procedures for confirming tenure through the registration of small-scale private forest plantations are consistent with the objectives of national reforestation and forest restoration programs.	16,030.00		8,015.00	8,015.00		8,015.00	5,960.00		5,960.00	<b>2,055.00</b>	<b>74.36%</b>	
A 3.2	Organize and deliver multiple levels of training to prepare private sector entities and small-scale farmers to participate in the establishment of small-scale private forest plantations.	17,730.00		8,865.00	8,865.00		8,865.00	4,315.00		4,315.00	<b>4,550.00</b>	<b>48.67%</b>	
A 3.3	Procure and distribute 100,000 seedlings of suitable tree species, determined in consultation with local communities, to small-scale farmers for the initial piloting of the program to establish small-scale private forest plantations.	75,380.00		49,665.00	49,665.00	30,500.00	19,165.00	54,590.00	25,000.00	29,590.00	<b>(4,925.00)</b>	<b>109.92%</b>	
A 3.4	Prepare proposals to secure sufficient funding from other sources to implement a succeeding phase of the project to establish small-scale private forest plantations.	3,075.00		0.00			0.00	<b>0.00</b>				<b>0.00%</b>	
(2)	<b>NATIONAL BUDGET</b>	<b>25,700.00</b>	<b>0.00</b>	<b>14,150.00</b>	<b>16,100.00</b>	<b>9,350.00</b>	<b>6,750.00</b>	<b>16,100.00</b>	<b>9,350.00</b>	<b>6,750.00</b>	<b>0.00</b>	<b>100.00%</b>	
<b>Output 1:</b>		<b>19,200.00</b>	<b>-</b>	<b>9,600.00</b>	<b>9,600.00</b>	<b>4,800.00</b>	<b>4,800.00</b>	<b>9,600.00</b>	<b>4,800.00</b>	<b>4,800.00</b>	<b>-</b>	<b>100.00%</b>	
A 1.1	Establish a coordination structure to ensure effective implementation of the project in accordance with project-related requirements and regulations.	19,200.00		9,600.00	9,600.00	4,800.00	4,800.00	9,600.00	4,800.00	4,800.00	-	<b>100.00%</b>	
<b>Output 3:</b>		<b>6,500.00</b>	<b>-</b>	<b>4,550.00</b>	<b>6,500.00</b>	<b>4,550.00</b>	<b>1,950.00</b>	<b>6,500.00</b>	<b>4,550.00</b>	<b>1,950.00</b>	<b>-</b>	<b>100.00%</b>	
A 3.3	Procure and distribute 100,000 seedlings of suitable tree species,	6,500.00		4,550.00	6,500.00	4,550.00	1,950.00	6,500.00	4,550.00	1,950.00		<b>100.00%</b>	

## Appendix 2 C: Details of Expenditure Statement in Quarters I&IV-2020

"The Registration of Small-Scale Private Forest Plantations in Cambodia"

Unit: USD

Budget Source	Act. No	Date	Description	Amount (USD equivalent)	Reference Number of receipts
<b>Q3&amp;Q4-AFoCO and In-Kind</b>			<b>Total Amount of Expenditure</b>	<b>123,129.39</b>	
<b>Q1&amp;Q4-AFoCO</b>			<b>Total Amount of Expenditure for AFoCO</b>	<b>107,029.39</b>	
<b>AFoCo</b>	<b>10</b>	<b>Personnel Expense</b>		<b>27,645.00</b>	
	11	31/12/2020	Project Team Leader	6,750.00	
	12	31/12/2020	Technical Advisor	3,900.00	
	13	31/12/2020	Project Accountant	4,875.00	
	14	31/12/2020	Field Assistants (4pax) at US \$385 person/month	12,120.00	
<b>AFoCo</b>	<b>20</b>	<b>Sub-contract</b>		<b>14,625.00</b>	
	21	31/12/2020	Forest Economic Specialist	4,875.00	
	22	31/12/2020	Forest Silvi-culture Specialist	4,875.00	
	23	31/12/2020	Private Forest Plantation Specialist	4,875.00	
<b>AFoCo</b>	<b>30</b>	<b>Travel</b>		<b>12,755.00</b>	
	31	31/12/2020	Vehicle rental and local travel	6,375.00	
	32	31/12/2020	Meetings, training, workshops at US \$50/participant/day (DSA, food, travel and accommodations)	6,380.00	
<b>AFoCo</b>	<b>40</b>	<b>Capital Items</b>		<b>2,730.00</b>	
	41	16 Mar. 2020	Desk top computer (1set)	450.00	
	42	16 Mar. 2020	Laptop computer (3set)	2,280.00	
<b>AFoCo</b>	<b>50</b>	<b>Consumable items</b>		<b>42,760.64</b>	
	51	30/06/2020	Procure and distribute 100,000 selected tree seedlings (including fast growing trees and fruit trees) for community and public planting	41,600.00	
	52	31/12/2020	Office supplies	1,160.64	
<b>AFoCo</b>	<b>60</b>	<b>Miscellaneous</b>		<b>6,513.75</b>	
	61	31/12/2020	Task Force and stakeholder meetings	1,070.00	
	63	27/11/2020	National Consultative Workshops	5,443.75	
<b>Q1&amp;Q4-In-Kind</b>			<b>Total Amount of Expenditure for In-Kind</b>	<b>16,100.00</b>	
	62	31/12/2020	Project office and utilities	9,600.00	
	51	05/10/2020	Procure and distribute 100,000 selected tree seedlings (including fast growing trees and fruit trees) for community and public planting	6,500.00	

**Appendix 2 D: Statement of In-Kind and In-Cash Contributions to the Project in Year 2020**

"The Registration of Small-Scale Private Forest Plantations in Cambodia"

Unit: USD

<b>I. In-cash Contribution to Project</b>	<b>Amount</b>	<b>Remark</b>
<b>Total (1)</b>	<b>132,647.50</b>	AFoCO
<b>II. In-kind Contribution to Project</b>	<b>Amount</b>	<b>Remark</b>
Project office and utilities	9,600.00	800 USD/month
Procure and distribute 100,000 selected tree seedlings (including fast growing trees and fruit trees) for community and public planting.	6,500.00	<p><i>*AFoCO's Contribute 90%of100,000 seedling for whole project (Year1=63,000 seedlings, Year2= 27,000 seedlings. As in year 1, the AFoCO fund have been use to procure 70,000 seedlings instead of 63,000 seedlings)</i></p> <p><i>*IA in-kind and in-cash contribution 10% of 100,000 seedlings (Year1=7,000 seedlings, Year2=3,000 seedlings. In Year1 IA have been provided all 10,000 seedlings as planned.</i></p>
<b>Total (2)</b>	<b>16,100.00</b>	
<b>GRAND TOTAL (1)+(2)</b>	<b>148,747.50</b>	