

Fifth Session of the Assembly  
25-27 October 2021

## Agenda Item 1

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### Agenda of the Fifth Session of the Assembly

#### A. Organizational Matters

##### Item 1. Opening of the Session by the President of the Assembly

In accordance with Rule 7.2 of the Rules of Procedure of the Assembly, the President will preside over the session of the Assembly. The President will deliver his remarks and officially open the Fifth Session of the Assembly. The incumbent President is Bhutan (Mr. Lobzang Dorji), and the Vice President is Myanmar (Dr. Thaug Naing oo).

##### Item 2. Adoption of the Agenda

The Assembly will be invited to adopt its agenda.

[Document A-21-5-1]

##### Item 3. Report of the Executive Director on the work of the Organization

In accordance with Paragraph 4(d) of Article 9 of the Agreement on the Establishment of AFoCO, the Executive Director will address the Representatives to the Assembly and report highlights and major areas of activities on the work of AFoCO, outline of future priorities, and the long-term plan of the Organization.

[Document A-21-5-2]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations.*

##### Item 4. Country statements from the Parties and Observers

The Parties and Observers will be invited to make a county statement, particularly on the impact of COVID-19 in the forest sector in each country.

*Action: The Assembly will be invited to take note of the country statements.*

##### Item 5. Membership

**Item 5.1 Update on the status of the Headquarters Agreement between the Republic of Korea and AFoCO, and information on the list of Parties and Observers**

The Secretariat will update on the entry-into-force of the Headquarters Agreement between the Republic of Korea and AFoCO, and inform the Assembly on the list of Parties and Observers.

[Document A-21-5-3]

*Action: The Assembly will be invited to take note of the information and update on the Headquarters Agreement.*

**Item 5.2 Update on the intention of Kyrgyzstan to be a Party to AFoCO (for endorsement based on no-objection basis)**

In accordance with Article 5 of the Agreement and Decision 3-I-18R, the Secretariat will report any intention received from Kyrgyzstan, circulated in advance, to be a Party to AFoCO. The Assembly may further invite representatives from Kyrgyzstan for remarks should there be no objection from the Assembly.

[Document A-21-5-4]

*Action: The Assembly will be invited to take note and further consider the letter of intent and endorse the intention of the prospective Parties on no-objection basis.*

**Item 5.3 Promotion and Enhancement of Partnership (for Decision)**

The Secretariat will propose the new category of engagement or participation to AFoCO (Partner Country and Partner Organization) for countries and partner organizations including the private sector for promotion of partnership with wider scope for consideration and decision of the Assembly.

[Document A-21-5-5]

*Action: The Assembly will be invited to consider and adopt a Decision, as appropriate.*

**B. Implementation of Strategic Plan 2019-2023**

**Item 6. Updates on the on-going programs/projects and evaluation of completed projects**

**Item 6.1 Updates on the On-going AFoCO Programs and Projects**

The Secretariat will share information and updates on the on-going programs and projects. The Parties and Observers will be invited for any supplemental or clarifying statements regarding implementation.

[Document A-21-5-6]

*Action: The Assembly members may provide project highlights and challenges, if necessary. The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

## **Item 6.2 Updates on the Final Evaluation of Completed AFoCO Projects**

The Secretariat will share information and updates on the on-going programs and projects and the evaluation of completed projects. The Parties and Observers will be invited for any supplemental or clarifying statements regarding project implementation.

[Document A-21-5-7]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate. The Assembly members may provide further updates, if necessary.*

## **Item 6.3 Updates on Project Impact and Best Practices**

The Secretariat will share information and updates on the project impact and best practices. The Parties and Observers will be invited for any supplemental or clarifying statements.

[Document A-21-5-8]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

## **Item 7. Project development and project proposals**

### **Item 7.1 Approval of new projects (for Decision)**

*The information on submitted project proposals will be presented.*

[Document A-21-5-9]

*Action: The Assembly will be invited to consider the project proposals and to adopt a Decision, as appropriate.*

### **Item 7.2 Updates on the new and potential projects and programs**

The information on new and potential projects and programs (ASEAN-ROK Garden, WB Project, IKI, GCG Readiness, P4G, etc.) will be presented.

[Document A-21-5-10]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

### **Item 7.3 Project Development Concerns**

In accordance with the project cycle in 2021-2022, the information on the project

development schedule will be presented, including re-establishment of the Expert Pool and Development of AFoCO Environmental and Social Management System (ESMS) Guidelines.

[Document A-21-5-11]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate*

#### **Item 8. Updates on the capacity building activities**

The information and updates on the ongoing capacity-building activities will be presented. The updates will present the plan for the development of Capacity Building Roadmap and plan for the High-level Workshop on Forest-related Disasters and Impacts of Climate Change in 2022. The summary and highlights from the training programs in 2022, scholarship for 2022-2023, and fellowship program will be presented. Information will be further shared regarding the Science and Technology Exchange Partnership (STEP) program and RETC operation and management under COVID-19.

[Document A-21-5-12]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

#### **Item 9. Updates on activities and engagement at the UN General Assembly, UN Conventions, and ASEAN**

##### **Item 9.1 Engagement plan for the UNFCCC COP 26 in November 2021**

The information on activities relating to engagement at the UNFCCC COP 26 in November 2021.

[Document A-21-5-13]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate*

##### **Item 9.2 Engagement plan for the 14<sup>th</sup> Korea-Central Asia Cooperation Forum in November 2021**

The information will be shared on activities relating to engagement at the 14<sup>th</sup> Korea-Central Asia Cooperation Forum to be organized in Tajikistan in November 2021. The Ministry of Foreign Affairs of the Republic of Korea, in coordination with the Korea Forest Service, invited AFoCO for participation in the 14th Korea-Central Asia Cooperation Forum, particularly on the arrangement of the thematic session on forest and climate change. The comprehensive plan will be shared with supplementary information upon confirmation by the organizer and host country. The Assembly may invite a representative from the host country (Tajikistan) to make an intervention regarding the organizing of the Forum.

[Document A-21-5-14]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

### **Item 9.3 Engagement plan for the UN General Assembly, UN Conventions, and other meetings and fora in 2022**

The information on activities relating to engagement at the UN General Assembly, UN Conventions, and other meetings and fora in 2022.

[Document A-21-5-15]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

### **Item 10. Plan for the AFoCO Engagement at the XV World Forestry Congress**

The Secretariat will present the engagement plan for the XV World Forestry Congress.

- Pre-congress event on “Research, capacity development, and good governance in forest sector in Asia”
- Co-organizing a WFC special event “Forest Fire Forum”, with FAO and the host country
- Contribute to session planning and coordination for Sub-theme 1, as host country counterpart
- Side event on “Landscape Partnership for Asia”
- Exhibition
- Ad-hoc communication team to disseminate key messages emanating from the relevant events

[Document A-21-5-16]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

### **Item 11. Updates on communications and partnership activities**

The information on activities relating to external relations including the activities of the AFoCO’s Special Representative to International Organizations and communications activities will be shared.

Further, the partnership programs of AFoCO may be proposed by the partners.

- The RECOFTC will be invited to propose a partnership program.
- The Baekdudaegan National Arboretum will be invited to propose a partnership program.
- Parties, if any, will be invited to propose partnership programs.

[Document A-21-5-17]

*Action: The Assembly will be invited to take note of the information and provide further guidance, recommendations, and/or endorsement, as appropriate.*

#### **Item 12. Update on the activities related to resource mobilization**

Following the updates on the activities related to resource mobilization at the 4<sup>th</sup> Session of the Assembly, the Secretariat will update on resource mobilization performance and donor relations.

[Document A-21-5-18]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

#### **Item 13. Development and strengthening partnership with the private sector (for Decision)**

The Secretariat will introduce the opportunities and potential of developing and strengthening partnership with the private sector and propose development of private sector partnership for consideration and decision of the Assembly.

[Document A-21-5-19]

*Action: The Assembly will be invited to consider and adopt a Decision, as appropriate.*

#### **Item 14. Program Approach**

The Secretariat will introduce the enhanced approach for project development including the key features and benefits.

[Document A-21-5-20]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

#### **Item 15. Strengthening Project Performance and Country Presence of AFoCO in the Parties**

The Secretariat will introduce the plan for the engagement/operation of:

- Project Coordinators
- AFoCO Regional Offices

[Document A-21-5-21]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

#### **Item 16. Report of the Donor's Meeting in 2021 and plan for the next Donor's Meeting**

The Secretariat will introduce the outcome of the Donor's Meeting in 2021, highlighting the points raised at the meeting and the plan for the next Donor's Meeting.

[Document A-21-5-22]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

#### **Item 17. Update on the Special Account (project fund) of AFoCO and the Program Support Fee**

The Secretariat will present the current status of the Special Account and status on utilization of the Program Support Fee. The Assembly members will be invited to provide additional information, updates, and issues and concerns regarding the execution of project fund.

[Document A-21-5-23]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

#### **Item 18. Second AFoCO Ministerial Meeting in 2022**

Following the AFoCO Ministerial Meeting in 2019, the Secretariat will propose organizing the 2022 Annual Thematic Dialogue as the Second AFoCO Ministerial Meeting, possibly in conjunction with the Regular Session of the Assembly.

[Document A-21-5-24]

*Action: The Assembly will be invited to take note of the information and task the Secretariat to develop the plan and organize the AFoCO Ministerial Meeting.*

#### **Item 19. Review of the Strategic Framework**

Following the consideration of the Fourth Session of the Assembly on the Revised Strategic Framework of AFoCO, the Secretariat will introduce the review of the implementation of the AFoCO Strategic Plan 2019-2023 and the plan and timeline for the preparation and development of the AFoCO Strategic Plan 2030.

[Document A-21-5-25]

*Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.*

### **C. Effective operation of the Secretariat**

#### **Item 20. Work Plan of the Executive Director Selection Committee in 2022**

In reference to Decision 4-I-18R and Paragraph 1 of Article 9 of the Agreement, the Secretariat will inform on the follow-through activities of the Executive Director Selection Committee.

[Document A-21-5-26]

*Action: The Assembly will be invited to consider and endorse the existing committee to undertake processes related to the extension of the term or selection of a succeeding Executive Director.*

#### **Item 21. Annual Report and Financial Report 2020**

The annual and financial report of 2020 will be shared.

[Document A-21-5-27]

Action: The Assembly will be invited to take note of the information and provide further guidance and recommendations, as appropriate.

#### **D. Work plan and budget 2022**

##### **Item 22. Work plan and budget 2022 (for Decision)**

In accordance with Paragraph 6 of Article 8 of the Agreement, the work plan and budget for the year 2022 and indicative budget for the year 2023 will be presented.

[Document A-21-5-28]

*Action: The Assembly will be invited to consider the proposal and to adopt a Decision, as appropriate.*

#### **E. Procedural Matters of the Assembly**

##### **Item 23. Election of Succeeding Officers**

In accordance with Rule 7 of the Rules of Procedure of the Assembly, the President and Vice President shall be elected from among the Parties following a rotation order established based on the date of deposit of their instrument of ratification, acceptance or approval of the Agreement. (Incoming President: Myanmar, Incoming Vice President: Cambodia)

[Document A-21-5-29]

##### **Item 24. Date and venue of the Sessions of the Assembly (Special Session and Regular Session)**

The Assembly may consider having two sessions of the Assembly in 2022, including a special session within the first semester of 2022. In accordance with Decision 16-I-18R, the Assembly will be invited to consider and adopt the date and venue of sessions to be organized in



2022.

**F. Other matters**

If any.

**G. Summary Record of the Session**

A draft report of the session will be prepared for adoption.

*Action: The Assembly will be invited to consider and adopt the record of discussion and authorize the Secretariat to finalize the report after the Session under the guidance of the President.*

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